



CREW SIGN ON

THIS SEASON **EVERYONE** MUST HAVE A SAILSYS ACCOUNT TO GO RACING.

It's all about your safety!

- Any crew member planning to race on any boat at MYC now **must** hold a SailSys account
- Your skipper has an obligation under the Rules to declare all crew for all races
- Get your account running and help your skipper create a Crew List - with you on it!
- Sail on different boats? Easy! Your account can be used to crew on any boat

If you are involved in any racing, don't affect your boat's results by being non-compliant.

Setting up your account is easy, free and takes 2 minutes – so why not get set up now!

<https://app.sailsys.com.au/login>



CREW LISTS



Every Sailsys account with a boat attached may create and manage a crew list.

From the **'Crew Lists'** menu item, manage crew members for any/all races on any/all of your boats in your account.

Click **'Crew Lists'** from the left hand menu to view all races you have entered

Under each race is an area that displays crew currently allocated for that race. Once a crew list is established, you can select crew for any race with this dropdown menu item.

In the top right corner now is the **'Crew Register'** button where you can manage all crew members for your boat.

A screenshot of the SailSys web application interface. The browser window title is 'Crew Lists - SailSys - Mozilla Firefox'. The address bar shows 'https://app.sailsys.com.au/crew'. The page has a dark blue header with the SailSys logo on the left and a user profile 'Stephen Bolton' on the right. A left-hand navigation menu is visible, with 'Crew Lists' highlighted in pink. The main content area is titled 'Crew Lists' and contains a 'Crew Register' button in the top right. Below the title, there is a message: 'Please enter all persons on-board your vessel (including the skipper) for the races below. If a race you have entered is not shown here then it is likely the club has not turned on the crew list feature. If in doubt, please reach out the club directly.' A blue banner below this message reads: 'Before you can add crew to races you must first add them to your Crew Register'. The main area displays six race cards, each with a dropdown menu for crew selection. The races are: Race 1 - Agg (28/10/2023) - Dark Side of the Moon (M223); Race 2 - Agg (04/11/2023) - Dark Side of the Moon (M223); Race 3 - Agg & Champs (11/11/2023) - Dark Side of the Moon (M223); Race 4 - Capel Sound (18/11/2023) - Dark Side of the Moon (M223); Race 5 - Agg (25/11/2023) - Dark Side of the Moon (M223); Race 6 - Agg & Champs (02/12/2023) - Dark Side of the Moon (M223). Each card also lists 'MYC KB & TR Aggregate, Champs & Long Distance Series 2023/24'.



CREW LISTS



‘Crew Register’ Screen (From Crew List menu)

Note the **‘Boat’** filter function above the list.

If you have more than one boat to add crew to, choose a boat from this dropdown menu item.

Only crew members assigned to each boat will be displayed.

If you have another boat in your account and most of the crew are the same, select your other boat and click **‘Copy Crew’** to populate this boat with crew from another boat.

The screenshot shows the 'Crew Register' interface in a web browser. The browser address bar shows 'https://app.sailsys.com.au/crew/manage'. The page title is 'Crew Register - SailSys'. The left sidebar contains navigation options: Dashboard, Your Account, Boats, Races & Entries, Crew Lists, Settings, MYC, and MYC - OTB. The main content area is titled 'Crew Register' and includes a dropdown menu for 'Boat: Dark Side of the Moon (M223)'. Below this is a table of crew members with columns for Name, Email, AS Number, Account Status, Profile Status, and actions (Remove, Invite Crew, Reinvite). A 'Copy Crew' button is located at the top right of the table. A 'Back to Crew Lists' button is at the bottom of the table.

Name	Email	AS Number	Account Status	Profile Status	Actions
Andrew Weber	[Redacted]	-	Registered	✓	Remove
Beard C	[Redacted]	-	Registered	⚠	Remove
Brad M	[Redacted]	-	Registered	✓	Remove
Clayton M	[Redacted]	-	Registered	✓	Remove
John M	[Redacted]	-	Registered	✓	Remove
Robert Y	[Redacted]	-	Registered	✓	Remove
Stephen B	[Redacted]	-	Registered	✓	Remove
Trenton	[Redacted]	-	Noted	⚠	Reinvite Remove



CREW LISTS

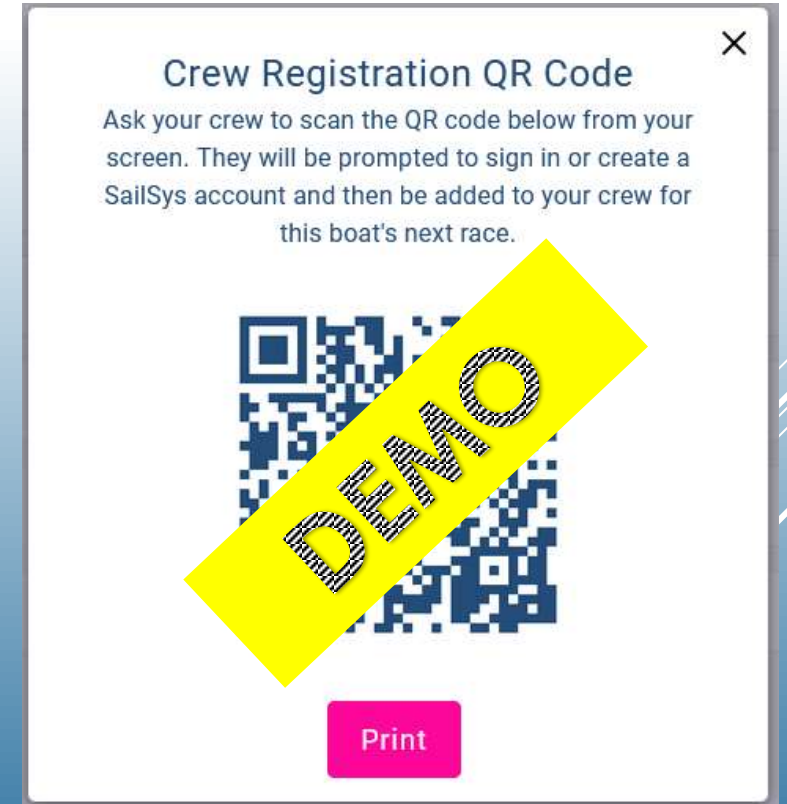


How to add crew. 2 Methods

- Method 1: As boat admin, invite crew to your boat via your account from the screens previously discussed. Enter a name and email address to invite anyone.
- Method 2: Use your boat's unique QR code and let anyone scan it:
 - 'Scan and Join' technology is super quick –
 - If someone boarding doesn't have a SailSys account, the system will prompt them to create one and then place them on your crew list
 - If someone boarding has a SailSys account, they will immediately be added to your crew list for that boat.

Tips:

- **Get your unique QR by viewing a 'Boat' profile in your account**
- **Screen shot your QR and email it to potential crew – recipients can then 'scan and join' your crew list in seconds!**
- **Print it out your QR and place it somewhere prominent i.e. Nav table!**





CREW LISTS



Accessing your unique QR and adding crew at the same time

- From the left hand menu in your account, Click **'Boats'**, choose your boat and click **'View'** to see this boats profile. (result = left hand image below)
 - To add crew:
 - Method 1: Click the **arrow-head** highlighted in **green** below to show all existing crew and access the **'invite crew'** function
 - Method 2: Click **'Crew Registration QR Code'** highlighted in **yellow** below to view/print your unique QR code
 - Crew added via QR will automatically appear in your Crew List for that boat once accepted.

